

## **Community and Voluntary Controlled schools Proposed Admission Arrangements for Academic Year 2018/19**

### **Central Bedfordshire Council - Standard Admissions Policy**

- 1) All 'looked after' children or children who were previously 'looked after'
- 2) Children living in the catchment area with siblings at the school
- 3) Children living in the catchment area
- 4) Other children with siblings at the school
- 5) Children who live nearest to the school determined by straight line distance from the school site to the child's home address

**The Community and Voluntary Controlled (VC) schools listed below operate the above standard admissions policy:**

| <b>School</b>            | <b>Phase</b> | <b>Published Admissions Number (PAN)</b> |
|--------------------------|--------------|--|
| Aspley Guise             | Lower        | 27                                       |
| Beaudesert               | Lower        | 55                                       |
| Caddington Village       | Primary      | 60                                       |
| Caldecote VC             | Lower        | 24                                       |
| Campton                  | Lower        | 22                                       |
| Chalton                  | Lower        | 15                                       |
| Clipstone Brook          | Lower        | 75                                       |
| Doverly Down             | Lower        | 30                                       |
| Dunstable Icknield       | Lower        | 60                                       |
| Everton                  | Lower        | 10                                       |
| Flitwick                 | Lower        | 60                                       |
| Greenleas (Derwent Road) | Lower        | 60                                       |
| Greenleas (Kestrel Way)  | Lower        | 60                                       |
| Hawthorn Park            | Primary      | 60                                       |
| Haynes                   | Lower        | 24                                       |
| Heathwood                | Lower        | 30                                       |
| Hockliffe                | Lower        | 15                                       |
| Houghton Conquest        | Lower        | 20                                       |
| Houghton Regis           | Primary      | 45                                       |
| Husborne Crawley         | Lower        | 12                                       |
| Kensworth VC             | Primary      | 15                                       |
| Kingsmoor                | Lower        | 45                                       |
| Lawnside                 | Lower        | 60                                       |

|                  |         |     |
|------------------|---------|-----|
| Leedon           | Lower   | 90  |
| Linslade         | Lower   | 45  |
| Maulden          | Lower   | 30  |
| Ramsey Manor     | Lower   | 58  |
| Ridgmont         | Lower   | 15  |
| Roecroft         | Lower   | 90  |
| Russell          | Lower   | 90  |
| Shefford         | Lower   | 90  |
| Shillington      | Lower   | 30  |
| Silsoe VC        | Lower   | 45  |
| Slip End         | Primary | 24  |
| Southcott        | Lower   | 60  |
| Southill         | Lower   | 15  |
| Stanbridge       | Lower   | 24  |
| St. George's     | Lower   | 30  |
| Stondon          | Lower   | 30  |
| St. Swithun's VC | Lower   | 30  |
| Studham VC       | Lower   | 15  |
| Swallowfield     | Lower   | 60  |
| Templefield      | Lower   | 60  |
| The Mary Bassett | Lower   | 60  |
| Thomas Johnson   | Lower   | 18  |
| Thornhill        | Primary | 30  |
| Tithe Farm       | Primary | 60  |
| Totternhoe       | Lower   | 29  |
| Watling          | Lower   | 30  |
| Woburn           | Lower   | 12  |
| Leighton         | Middle  | 150 |
| Potton           | Middle  | 90  |

Applications for Fairfield Park Lower will be ranked according to the standard admissions criteria as mentioned above. Where a place can be offered, the following process will determine at which school site, either Dickens Boulevard or the new school site, the child will attend. Successful applicants will be notified at the time of offer which school site their child will attend. A copy of the priority areas within the school's catchment area is included within this document (see last page).

|                                    |  |
|------------------------------------|--|
| <b>Fairfield Park Lower School</b> | <b>PAN: 60</b>   |
| 1.                                 | <p><b>All 'looked after' children or children who were previously 'looked after'.</b><br/> <i>Looked after children in catchment will be prioritised by which priority area they are in, with those out of catchment being prioritised by straight line distance from their home address to the nearest school site to them.</i></p>   |
| 2.                                 | <p><b>Children living in the catchment area with siblings at the school.</b><br/> <i>Before applications in this criterion are allocated children will be prioritised for either the Dickens Boulevard or the new school site according to which priority area they reside in first and be ranked by their straight line distance from the designated measuring point.<br/> If children are unable to obtain a place at the site within their priority area they will be then ranked by their straight line distance to the other Fairfield Park site which is not in their priority area. Places will be allocated in accordance with this distance after allocations have been made to those in their priority area taking precedence before those from the other priority area.</i></p> |
| 3.                                 | <p><b>Children living in the catchment area.</b><br/> <i>Before applications in this criterion are allocated children will be prioritised for either the Dickens Boulevard or the new school site according to which priority area they reside in first and be ranked by their straight line distance from the designated measuring point.<br/> If children are unable to obtain a place at the site within their priority area they will be then ranked by their straight line distance to the other Fairfield Park site which is not in their priority area. Places will be allocated in accordance with this distance after allocations have been made to those in their priority area taking precedence before those from the other priority area.</i></p>                             |
| 4.                                 | <p><b>Other children with siblings at the school, please note:</b><br/> <i>Siblings will be prioritised for either the Dickens Boulevard or the new school site depending on which site their sibling attends and will be ranked by their straight line distance from the designated measuring point. There will be no guarantee that a sibling can attend the same school site.</i></p>   |
| 5.                                 | <p><b>Children who live nearest to the school determined by straight line distance from the school site to the child's home address.</b><br/> <i>Places will be offered to children at either school site depending on place availability and a site will be randomly selected.</i></p>  |

The following Voluntary Controlled schools operate a variation to the standard admissions policy above and their admissions criteria is detailed below:

|                                       |  |   |
|---------------------------------------|--|---|
| <b>Dunton VC Lower School</b>         |  | <b>PAN: 15</b>                            |
| 1.                                    | All 'looked after' children or children who were previously 'looked after'   |   |
| 2.                                    | Children living in the catchment area with siblings at the school  |   |
| 3.                                    | Children living in the catchment area  |   |
| 4.                                    | Other children with siblings at the school   |   |
| 5.                                    | Children, one or more of whose parents/carers have, at the time of application, shown commitment to the Church of England or another Christian church by attending a service at least once a month for the year prior to an application being made*. |   |
| 6.                                    | Children who live nearest to the school determined by straight line distance from the school site to the child's home address  |   |
| <b>St. Andrew's VC Lower School</b>   |  | <b>PAN: 150</b><br>(West = 90, East = 60) |
| 1.                                    | All 'looked after' children or children who were previously 'looked after'   |   |
| 2.                                    | Children living in the catchment area with siblings at the school  |   |
| 3.                                    | Children living in the catchment area  |   |
| 4.                                    | Other children with siblings at the school   |   |
| 5.                                    | Children, one or more of whose parents/carers have, at the time of application, shown commitment to the Church of England or another Christian church by attending a service at least once a month for the year prior to an application being made*. |   |
| 6.                                    | Children who live nearest to the school determined by straight line distance from the school site to the child's home address  |   |
| <b>Wrestlingworth VC Lower School</b> |  | <b>PAN: 13</b>                            |
| 1.                                    | All 'looked after' children or children who were previously 'looked after'   |   |
| 2.                                    | Children living in the catchment area with siblings at the school  |   |
| 3.                                    | Children living in the catchment area  |   |
| 4.                                    | Other children with siblings at the school   |   |
| 5.                                    | Children, one or more of whose parents/carers have, at the time of application, shown commitment to the Church of England or another Christian church by attending a service at least once a month for the year prior to an application being made*. |   |
| 6.                                    | Children who live nearest to the school determined by straight line distance from the school site to the child's home address  |   |
| <b>Edward Peake VC Middle School</b>  |  | <b>PAN: 150</b>                           |
| 1.                                    | All 'looked after' children or children who were previously 'looked after'   |   |
| 2.                                    | Children living in the catchment area with siblings at the school  |   |
| 3.                                    | Children living in the catchment area  |   |
| 4.                                    | Other children with siblings at the school   |   |
| 5.                                    | Children, one or more of whose parents/carers have, at the time of application, shown commitment to the Church of England or another Christian church by attending a service at least once a month for the year prior to an application being made*. |   |
| 6.                                    | Children who live nearest to the school determined by straight line distance from the school site to the child's home address  |   |

\*A Christian Church is defined as one which is a member, or is eligible for membership, of Churches Together in England or the Evangelical Alliance. Applications in this category will need to ask their priest or minister to complete the relevant section of the local authority common application form.

## **Notes:**

### **Pupils with a Statement of Special Education Needs or Education, Health and Care Plan.**

In accordance with the Education Act 1996, children with a Statement of SEN or Education, Health and Care Plan are required to be admitted to the academy/school named in the Statement or Plan and will be allocated a place ahead of those without a Statement of Special Education Needs or Education, Health and Care Plan in the allocation process. Thereafter the admissions criteria for each academy/school will apply to those children without a Statement of Special Education Needs or Education, Health and Care Plan. After allocations have been made, if an application is made late or is received as part of the in-year process, pupils who have a Statement of Special Educational Needs or Education, Health and Care Plan are required to be admitted to the school which is named on the statement or Plan, even if the school is full.

### **Fair Access Protocol**

All Local Authorities must have a Fair Access Protocol which operates outside of the arrangements of co-ordinated admissions (i.e. those children being admitted to the point of entry at an academy/school) to ensure unplaced children, especially the most vulnerable are offered a suitable school place. Pupils identified for admission through the Fair Access Protocol will be admitted even if the school is full.

### **Admissions Criteria**

The admissions criteria will be applied separately and sequentially until all places are filled. Priority is not given within each criterion to children who meet other criteria. The distance criterion will be used as a tiebreaker in each criterion where required to determine the allocation of places. In the event of (a) two or more children living at the same address point (e.g. children resident in a block of flats) or (b) two addresses measuring the same distance from the school, the ultimate tie-breaker will be random selection, using the Tribal Admissions database to allocate the place.

### **Definitions of Admissions Criteria:**

#### **'Looked after' children**

A 'looked after' child is a child in the care of a local authority as defined by Section 22 of the Children Act 1989. In relation to school admissions legislation a 'looked after child' is a child in public care at the time of application to a school.

#### **Previously 'looked after' children**

A previously 'looked after' child is a child who was 'looked after', but ceased to be so because they were adopted or became subject to a residence order or a special guardianship order.

#### **Catchment area**

A catchment area is a geographical area from which children are given priority for admission to the particular school. Please see [www.centralbedfordshire.gov.uk/admissions](http://www.centralbedfordshire.gov.uk/admissions) for more information on school catchment areas.

## **Sibling**

A sibling refers to a brother or sister, half brother or sister, step brother or sister, adopted brother or sister or fostered brother or sister where foster care has been arranged by a Local Authority or the child of the parent / carer's partner, and in every case, the child should be living at the same address. The sibling must be in the school at the time of application and be likely to remain in the school at the proposed date of admission.

## **Children who live nearest to the school determined by straight line distance from the school site to the pupil's home address**

The distance the pupil lives from the school which is measured in a straight line, using the Local Authority's computerised measuring system, with those living closer to the school receiving the higher priority. The Local Authority will measure the distance from the address point of the pupil's home to a point on the school site agreed with the governing body of the school, which is known as the designated measuring point.